

AITHYRA

About AITHYRA

AITHYRA is a pioneering biomedical research institute in Vienna, Austria, where artificial intelligence meets life sciences to drive the next biological revolution. AITHYRA is an institute of the Austrian Academy of Sciences (ÖAW) and was established with generous funding from the not-for-profit Boehringer Ingelheim Foundation Mainz. We are building a world-class collaborative environment that brings together AI specialists, experimental scientists, and engineers to push the boundaries of biomedical innovation and improve human health.

Join us in shaping the future of biomedical AI—where science meets innovation, and where magic happens.

Junior Accountant (all genders)

We are seeking a motivated **Junior Accountant** who is enthusiastic about growing professionally and developing their accounting skills in a research-driven environment.

You will join our **Finance Department**, report directly to **Karin Kukla, Senior Accountant**, and contribute to strengthening our finance team.

Start date: mid-September/ October

Contract: full-time

Positions available: 1

Your Tasks

- Support in day to day accounting (accounts payable, receivable, bank postings).
- Assistance with monthly and annual financial statements (UGB).
- Preparation of payment runs.
- Support in project and grant accounting (e.g. ÖAW, FWF, CDG).
- Assistance with fixed assets accounting and inventories.
- Administrative support during audits and documentation tasks.
- Close collaboration with experienced colleagues in the finance team.

Your Profile

- Degree in commercial education (e.g. HAK, HAS) or Business Administration (completed or ongoing).
- First experience in accounting is an advantage.
- Basic knowledge of Austrian accounting principles.
- Good Excel skills (basic to intermediate level required).
- Good German and English skills.
- Accurate, structured working style and willingness to learn.
- Strong interest in accounting, finance, and administrative processes.

What We Offer

- A competitive salary (minimum gross annual salary of EUR 38.000, negotiable based on expertise and skills).
- Support for your wellbeing, including access to a company doctor.
- Fresh fruits, sweet treats, and free coffee & tea are available every day.
- Flexible working arrangements, with the option for one home office day per week.
- Core hours: Monday-Thursday 09:00-15:00, Friday 09:00-13:00.
- Meal allowance to make your day a little easier.
- A welcoming community with diverse social and cultural activities.
- Relocation support to help you settle in comfortably if you're moving to join us.

- We invest in career development and training, and offer meaningful and purpose-driven jobs.

Ready to drive strategic financial impact in a research-driven environment?

Application Process

Please submit your application until: 15.08.2026

We will be in touch afterward.

- **CV** highlighting your relevant experience and achievements
- **Cover letter** outlining your motivation and relevant experience.
- **Contact details of at least two professional references.**

Should you have any questions, please contact the AITHYRA HR Team at recruitment@aithyra.ac.at

We are a curiosity-driven, globally minded organization committed to building an inclusive and flexible workplace. At AITHYRA, we believe diverse perspectives strengthen collaboration and spark innovation. We welcome applicants from all backgrounds, cultures, and experiences to help us create teams that reflect the communities our science serves. Your unique contribution matters here - come realize your full potential with us.

Apply now