

AITHYRA

About AITHYRA

AITHYRA, the new Research Institute for Biomedical Artificial Intelligence in Vienna, Austria, is dedicated to advancing a biomedical revolution by connecting cutting-edge Artificial Intelligence with transformative Life Science research. Supported through funding from the Boehringer Ingelheim Foundation and hosted by the Austrian Academy of Sciences, AITHYRA is building a world-class research environment and training center where AI specialists, experimental scientists, and engineers collaborate to push the boundaries of biomedical innovation. In February 2025, AITHYRA moved into its first laboratory and office space in the Marxbox at the Vienna BioCenter. In cooperation with the Vienna Business Agency, a jointly developed research building will be built by 2029.

AITHYRA, the place where magic happens!

AITHYRA's mission is to transform the way life sciences are conducted using AI to drive the biological revolution in the next decade, with the ultimate goal of improving human health.

Recruiting & Onboarding Specialist - AI/Life Sciences (f/m/d)

Join AITHYRA as a key driver of our talent strategy and employee experience. Reporting to **Jean-Paul Chidiac, Head of Human Resources**, and in closed collaboration with the AITHYRA Directors, you will shape how we attract, welcome, and support exceptional talent in our dynamic research environment.

Your tasks

- **Lead End-to-End Recruitment:** Drive the hiring process for a wide range of roles — from administrative staff to top-tier scientists and engineers (AI researchers, data scientists, bioinformaticians, wet-lab scientists, robotics engineers, scientific support staff, and more).
- **Champion Our Employer Brand:** Act as an ambassador for our institute across channels and platforms, crafting compelling job profiles and strategies to attract exceptional talent.
- **Create Impactful Onboarding Journeys:** Design and deliver a seamless, engaging onboarding experience that sets new hires up for success from day one.
- **Partner with Stakeholders:** Collaborate closely with the AITHYRA Directors, Faculty, Admin Team Leaders, Facility Heads, to define roles, optimize processes, and deliver a top-notch candidate experience.
- **Lead Respectful Offboarding:** Ensure thoughtful, well-coordinated offboarding processes — including exit interviews, knowledge transfer, and clear communication.
- **Deliver Data-Driven Insights:** Track and analyze key recruitment metrics to improve talent acquisition strategies and support informed, strategic HR decisions.

Your Profile

- A bachelor's degree, MBA (or equivalent) and 5+ years of proven success in full-cycle recruitment and talent acquisition
- Experience in working in an international research and training environment, e.g. University, academic institution, or an area that represents the specific Life Science or AI/ML focus of AITHYRA, e.g. biotech, pharma, tech companies
- Fluency in English, with excellent communication skills, Basic knowledge of German
- High integrity and sound judgment when handling confidential or sensitive information
- A sharp eye for detail and the ability to juggle multiple priorities without losing focus
- A strong commitment to diversity, equity, and inclusion in hiring and beyond
- A people-first mindset with a natural ability to build trust, engage stakeholders, and deliver outstanding service

Nice to Have

- Familiarity with Austrian labor law and employment practices
- Experience supporting visa applications and residence permits for international researchers
- An interest in biomedical research and openness to learn more about AI and its potential to improve human health

We offer

- **Shape the Future:** Be part of building a cutting-edge research institute from the ground up.
- **High Impact:** Contribute directly to groundbreaking research at the intersection of AI and Biomedicine.
- **Unique Opportunity:** Experience the excitement and challenge of a brand-new research venture
- Relocation allowance provided.
- Diverse social, cultural, and sports activities organized by the Institute.
- Excellent benefits, including insurance coverage, daily meal vouchers and health services (company doctor, psychologist, etc.).
- Minimum gross annual salary of EUR 65,000.
- Workweek: 40 hours. Core hours: Monday to Thursday (09:00-15:00), Friday (09:00-13:00). Up to one home office day per week.

Application details

Please apply online, detailing your strengths and qualifications relevant to the position, **a cover letter**, **your CV**, and the contact details for **2 references**.

The deadline for submitting applications is **September 20th**.

We look forward to your application!

Living and working in Vienna

Vienna is a truly international city that blends a rich cultural heritage with a modern, vibrant atmosphere. Renowned for its world-class music, art, and culinary scenes, it also offers exceptional public infrastructure, top-quality healthcare, and a safe environment, and is consistently ranked as one of the most livable in the world. As a global scientific hub, Vienna hosts numerous research institutions and fosters a collaborative, multicultural community that welcomes scientists from around the world.

<https://www.eiu.com/n/campaigns/global-liveability-index-2024/>

AITHYRA is an inclusive employer. We value diversity and strongly encourage applications from all qualified individuals, regardless of background, race, gender, or personal identity.

Learn more about the institute: <https://www.oeaw.ac.at/aithyra>

Also add us at [LinkedIn](#) or [BlueSky](#)!

Apply now

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